

## Thesis Editing/Printing/Uploading Procedure

1. After passing the thesis defense, you must make necessary modifications to the thesis content based on the feedback from your advising professor and committee members. Please download and complete one copy of the "Final Version of Thesis (Professional Practice Report) Confirmation Form" from the School's website under the "**Academic Ethics Courses/Degree Thesis Related Application Procedures**" section. After your advisor confirms the final content of the thesis and signs the agreement, submit it to the School office to receive the "Kainan University for the degree of Master Thesis Oral Defense Approval Form."
2. When submitting the thesis for printing, place a photocopy of the "Kainan University for the degree of Master Thesis Oral Defense Approval Form" before the abstract page of the thesis. Bind the thesis with light blue cloud-patterned softcover (laminated).
3. Prepare four copies of the "Thesis Bound Copy" as required by the regulations posted on the School's website under the "Academic Ethics Courses/Degree Thesis Related Application Procedures" section. Submit one copy to the School office and three copies to the library. Also, prepare one copy of the "Thesis Final Draft Comparison Results" (signed by the advising professor and the student) and one copy of the "Thesis Public Access Request Form." Submit these documents to the department office.
4. For those who have passed the thesis defense, the School office will email the "Master's/Doctoral Thesis System Account and Password" to the student's email. Please upload the final version of your thesis through this system.
5. After uploading the final thesis, please click on the "Electronic Full-Text Authorization Form" to print two copies of the authorization form. Sign both copies, upload one electronically, and submit the paper copy along with three softbound copies of the thesis to the library.